



# राजपत्र, हिमाचल प्रदेश (असाधारण)

हिमाचल प्रदेश राज्य शासन द्वारा प्रकाशित

शिमला, शनिवार, १५ मार्च, १९९७/२४ फाल्गुन, १९१८

हिमाचल प्रदेश सरकार

[Authoritative English text of this Department notification No. Y. S. S.-B(I) 8/94, dated, 1-2-97 as required under clause (3) of Article 348 of the Constitution of India].

## YOUTH SERVICES AND SPORTS DEPARTMENT

### NOTIFICATION

Shimla-2, the 1st February, 1997

No. YSS-B (I) 8/94.—The Governor of Himachal Pradesh in exercise of the powers conferred by proviso to Article 309 of the Constitution of India, and in consultation with Himachal Pradesh Public Service Commission is pleased to make the Recruitment and Promotion Rules for the post of Junior Scale Stenographer (Class-III) (Non-Gazetted) in the Himachal Pradesh, Mountaineering and Allied Sports Manali as per Annexure "A" attached to this notification, namely:—

1. *Short title and commencement.*—(1) These Rules shall be called the Himachal Pradesh Mountaineering and Allied Sports Manali, Junior Scale Stenographer (Class-III) (Non-Gazetted), Recruitment and Promotion Rules, 1997.

(2) These Rules shall come into force from the date of publication in the Rajpatra, Himachal Pradesh.

By order,

VINOD LAL,  
Commissioner-cum-Secretary.

## ANNEXURE "A"

# RECRUITMENT AND PROMOTION RULES FOR THE POST OF JUNIOR SCALE STENOGRAPHERS (NON-GAZETTED) CLASS-III IN THE DEPARTMENT OF MOUNTAINEERING AND ALLIED SPORTS, MANALI, HIMACHAL PRADESH

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| 1. Name of the post                              | Junior Scale Stenographer                         |
| 2. Number of posts                               | 1 (One)   |
| 3. Classification                                | Class-III (Non-Gazetted) Ministerial Services     |
| 4. Scale of pay                                  | Rs. 1200-40-1320-45-1500-50-2000-60-2060-70-2130. |
| 5. Whether selection post or non-selection post. | Not applicable                                    |
| 6. Age for direct recruitment                    | Between 18 years and 35 years:                    |

Provided that the upper age limit for direct recruitment will not be applicable to the candidates already in service of the Government including those who have been appointed on *ad hoc* or on contract basis :

Provided further that if a candidate appointed on *ad hoc* basis had become overage on the date when he was appointed as such he shall, not be eligible for any relaxation in the prescribed age limit by virtue of his such *ad hoc* or contract appointment:

Provided further that upper age limit is relaxable for Scheduled Castes/Scheduled Tribes/Other Categories of persons to the extent permissible under the general or special orders of the Himachal Pradesh Government :

Provided further that the employees of all the Public Sector Corporations and Autonomous Bodies who happened to be Government servants before absorption in Public Sector Corporations/Autonomous Bodies at the time of initial constitution of such Corporations/Autonomous Bodies shall be allowed age concession in direct recruitment as admissible to Government servants. This concession will not, however, be admissible to such staff of the Public Sector Corporations/Autonomous Bodies who were/are subsequently appointed by such Corporations/Autonomous Bodies and who are/were finally absorbed in the service of such Corporations/Autonomous Bodies after initial constitution of the Public Sector Corporations/Autonomous Bodies.

(1) Age limit for direct recruitment will be reckoned on the first day of the year in which the post(s) is/are advertised for inviting applications or notified to the employment exchanges or as the case may be.

(2) Age and experience in the case of direct recruitment relaxable at the discretion of the Himachal Pradesh Public Service Commission in case the candidate is otherwise well qualified.

7. Minimum educational and other qualifications required for direct recruitment.

*Essential :*

(i) Should have passed Matriculation Examination in Second Division or 10+2 Examination or its equivalent from the Board/University recognised by H. P./Central Government.

(ii) Must possess the following speed in shorthand and typewriting in both languages *i.e.* English and Hindi at the time of initial recruitment:—

Speed in Shorthand		Speed in Typewriting	
English	Hindi	English	Hindi
80 W.P.M.	70 W.P.M.	40 W.P.M.	30 W.P.M.

Provided that at the time of initial appointment the candidate shall have to pass the test in Hindi shorthand and typewriting as prescribed supra and such candidate shall have to pass the test in English Shorthand and typewriting as prescribed supra within a period of 2 years from the date of his appointment. The appointment letter of such candidate who does not qualify the shorthand/typewriting test in English language, shall contain the specific condition that he shall have to pass the test in shorthand and typewriting in English within a period of 2 years, and if he qualifies the test in English shorthand/typewriting within a period of 2 years he will be eligible to draw his annual increments from the due dates and the candidate who qualifies the said test after two years he will be eligible to draw his first increment only from the date of qualifying the prescribed test.

(b) *Desirable Qualification :*

Knowledge of customs, manner and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.

8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

*Age :* Not applicable

*Educational Qualification :* Not applicable

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| 9. Period of probation, if any  | Two years subject to such further extension for a period not exceeding one year as may be ordered by the competent authority in special circumstances and reasons to be recorded in writing.   |
| 10. Method of recruitment—whether by direct recruitment or by promotion, deputation, transfer and the percentage of vacancies to be filled in by various methods. | 100% by direct recruitment   |
| 11. In case of recruitment by promotion, deputation, transfer, grade from which promotion/deputation/transfer is to be made.                                      | Not applicable   |
| 12. If a Departmental Promotion Committee exists, what is its composition?  | Not applicable   |
| 13. Circumstances under which the H. P. Public Service Commission is to be consulted in making recruitment.   | As required under the Law  |
| 14. Essential requirement for a direct recruitment.   | <p>A candidate for appointment to any service or post must be:—</p> <ul style="list-style-type: none"> <li>(a) a citizen of India, or</li> <li>(b) a subject of Nepal, or</li> <li>(c) a subject of Bhutan, or</li> <li>(d) a Tibetan refugee who came over to India before the 1st January, 1962 with the intention of permanently settling in India, or</li> <li>(e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire and Ethiopia with the intention of permanently settling in India:</li> </ul> <p>Provided that a candidate belonging to categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.</p> <p>A candidate in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the H. P. Public Service Commission or other recruiting authority, but the offer of appointment may be given only after the necessary eligibility certificate has been issued to him by the Government of India.</p> |

15. Selection for appointment to post by direct recruitment.

Selection for appointment to the post in the case of direct recruitment shall be made on the basis of *viva voce* test if Himachal Pradesh Public Service Commission or other recruiting authority as the case may be, so considers necessary or expedient by a written test, or practical test, the standard/syllabus etc. of which will be determined by the Commission/other recruiting authority as the case may be.

16. Reservation

The appointment to the service shall be subject to orders regarding reservation in the service for Scheduled Castes/Scheduled Tribes/Backward Classes/Other Categories of persons issued by the Himachal Pradesh Government from time to time.

17. Power to relax

Where the State Government is of the opinion that it is necessary or expedient to do so, it may, by order for reasons to be recorded in writing and in consultation with the Himachal Pradesh Public Service Commission relax any of the provisions of these rules with respect to any class or category of persons or posts.

